

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
WORK SESSION
September 20, 2007

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on September 20, 2007.

The following members were present: Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Max Huey, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mr. George Walker, and Mrs. Brenda Yonge. The following were absent: *Mr. Chip Crane, and Mr. Bruce Martin*

SBCJC Staff present: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Jason Pugh, Mrs. Deborah Gilbert, Dr. Larry Day, Mr. Chuck Rubisoff and Mrs. Janet Dominy.

Mr. George Walker called the meeting to order at 7:35 p.m.

Mr. Walker opened the meeting by calling on Dr. Stonecypher. Referring to a memo that he had received that afternoon, Dr. Stonecypher reported on the EdNet funds. There is approximately \$487,500 in the EdNet account and approximately \$3,100 per month being received in revenues. Dr. Stonecypher, along with Mr. Bruce Martin, would like to request that the money be withdrawn. These funds could be a starting point for funding a new SBCJC facility.

Dr. Pugh added, as a Board Member on the Mississippi Public Broadcasting Board, that they are ready to draw their portion as well. They were advised that there may need to be FCC approval associated with this request.

Mrs. Deborah Gilbert reviewed the **Finance** agenda items, as follows:

Mrs. Gilbert reported that the **General Fund Disbursements** for **Fund 2298** will be \$10,626,187 each month for October, November, and December 2007. These funds are described in **Attachment 1**.

Attachment 2 describes **Education Enhancement Fund Disbursements** for September 30, 2007 in the total amount of \$3,066,095 for **Fund 4080** and **Fund 4110**. Mrs. Gilbert added that collections in July and August were down due to 1% sales tax revenue.

Attachment 3a and 3b are financial statements for the **General Fund 2291** and for **Special Funds** as of the close of FY2007. **Attachment 3a** is the financial statement of **Fund 2291** as of July 31, 2007 (FY 2007) which is the end of the lapse period. An amount of \$6,242 lapsed into the **General Fund**. An amount of \$181,171 will be carried over into the Workforce Fund.

Attachment 3b is a combination of all **Special Funds**. The **Special Funds** do carry over and do not lapse. An amount of \$8,679,195 will carry forward into FY2008.

Attachment 4a is the financial statement as of August 31, 2007, and we have received our first period allotment of \$3,584,571.

Attachment 4b lists all the **Special Funds** for FY08 as of August 31, 2007.

Attachment 5 details the lapse and carryforward funds. In the **General Fund 2291** \$6,242 will lapse and \$181,171 will carryforward for workforce training. **General Fund 2298** (the Support Budget) all funds that were appropriated were distributed to the colleges. In **Special Fund 3291**, \$379,562.12 will carryforward. **Special Fund 3292** will carryforward \$5,289.89 for workforce training. **Special Fund 3297** will carryforward \$105,971.57 for Proprietary School Funds. **Special Fund 3298** will carryforward \$8,011,201 for workforce training. **Education Enhancement Funds** also includes **Support Fund 4303** which is the debt service that we pay on our telecommunication bonds. The total Education Enhancement Funds that will lapse is \$2.50.

Attachments 6a and 6b is a budget revision for FY2008 requesting shifting authority from Subsidies, Loans, and Grants in order to contract with KeyTrain and Workkeys Job Skills Assessment System. There was special language in the appropriations bill that specified that the SBCJC Board was to contract with Keytrain and Workkeys for assessment programs for the colleges to utilize. This will constitute a \$200,000.00 shift and a budget change.

Attachments 7a, 7b, 7c, 7e, and 7f is data that is being provided as of the end of the fiscal year. This includes County Tax Support – FY 2007, Revenue by Source, Expenditure by Function & Object – FY2007, Education & General Expenditures – FY2007, A Comparison of Revenues by Source – FY 2000-2008, and Student Fees & Charges 2007-2008. It was reported last year that there were four (4) counties that were not in compliance with the minimum millage. Those same four (4) counties are not in compliance this year. Two (2) counties within the Holmes District, Choctaw and Madison counties, are not in compliance. Madison County is aware that they need to comply with the regulations and are planning to pay it over a two (2) year period. They will probably need to raise taxes in order to fulfill their commitment. Choctaw County is also planning to come into compliance. Lauderdale County started working on their commitment last year by increasing the levy incrementally. Hancock County has been devastated by Hurricane Katrina.

Mr. Walker recognized Dr. Pugh for the Career/Technical Report. Dr. Pugh referred the Board to Exhibit A which deals with the prison projects. Dr. Pugh, Dr. West, and Mr. Shawn Mackey had the opportunity to visit the Mississippi State Penitentiary (MSP). They reviewed the facilities, met the instructors, directors, and some of the students in the programs. They do use the state wide postsecondary curriculum. The facilities were in good shape, and the instructors were knowledgeable in their fields. At the present time, there are four (4) programs that are not being offered, because there were no instructors available for those particular programs. Mississippi Delta Community College already has some involvement with the penitentiary in their night programs.

More financial information was derived from the Mississippi Department of Education and the Department of Corrections. There is approximately \$1.2 million between the two (2) entities. Dr. Jesse Smith at Jones County Junior College and Dr. Larry Bailey at Mississippi Delta Community College did not think that they could take the programs, put the instructors on their salary schedule and break even. Probably, an additional \$700,000 to \$800,000 would be needed. The Greene County Correctional Facility has not been visited at this time, but they hope to schedule it in the next two weeks. Dr. Pugh met with Mr. Paul Watson of the State Workforce Investment Board. Mr. Watson will help in generating support among the State Workforce Investment Board. Dr. Pugh also met with Mr. Johnny Franklin and Ms. Marie Thomas in the Governor's Office. They are very interested and would like to go on the visit to the Greene County Facility. The Governor's Office will be helpful in obtaining funds from the WIA.

Dr. Stonecypher added that a meeting with Dr. Hank Bounds of the Mississippi Department of Education and Commissioner Epps of the Mississippi Department of Corrections is scheduled for early November of 2007.

Dr. Randall Bradberry gave the Legislative Report. He stated that four (4) members of the State Board for Community and Junior Colleges attended the Legislative Budget Hearing this afternoon. Mid-level funding set the tempo.

Mr. Walker added that he felt like the reception that the State Board for Community and Junior Colleges received from the legislators was very positive.

Dr. Day discussed program performance indicators and measures that were established several years ago to show our level of performance as a system. These indicators and measures include the targeted outcomes of the following categories: cumulative GPA of community college transfers, average class size, pass rates of ADN students, criteria for faculty, percentage of job placement of Voc-Tech students, total cost per FTE student, student injuries on community college grounds, employee injuries on community college grounds, and percentage of community colleges that have a written safety and health program.

Mr. Perry asked what the policy should be regarding the Executive Director Search process. It was decided that all inquiries should be referred to Mr. Walker, the Chairman of the State Board for Community and Junior Colleges.

Mr. Walker asked if there were any additional items that needed to be addressed. There were none.

The meeting was adjourned at 8:40 p.m.

Recorded by:


